## BOARD OF DIRECTORS MEETING NOTES

**Thursday, January 5, 2012**

<table>
<thead>
<tr>
<th>Board of Directors</th>
<th>Non-voting</th>
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<tbody>
<tr>
<td>Amann, Bill</td>
<td>Walsh, Ed</td>
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<tr>
<td>Gates, Bill</td>
<td>Block, Florence - Executive Director</td>
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<tr>
<td>Qvale, Paul</td>
<td>McGellan, Harry</td>
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<tr>
<td>Cardella, David</td>
<td>Harrison, Anastasia - Chair</td>
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<td>Harrison, Anastasia - Chair</td>
<td>SanFilippo, Lisa</td>
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<td>Woodruff, Gregg</td>
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<td>DeFeo, Wayne - Vice Chair</td>
<td>Marano, Tony</td>
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<td>Marano, Tony</td>
<td>Seliga, Ed - Treasurer</td>
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<td>Donnelly, RJ - Secretary</td>
<td>Miller, Brad</td>
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<td>Miller, Brad</td>
<td>Taylor, Faith</td>
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<td>Gallagher, Zach</td>
<td>Topinka, Andy</td>
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<td>Porrovecchio, Joe</td>
<td>Topinka, Andy</td>
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### Topic | Discussion | Action
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Roll Call | Have quorum, all Board Members are present | No Action Taken
Approve Agenda, Conflict, Antitrust Policy | Reviewed by Chair | No Action Taken
Approval of November 9, 2011 Minutes | Minutes are approved. | WD motioned to approve, JP seconded, all approved.
Financials | 2011 Completed and Year reviewed by Ed S. Starting out 2012 in position of strength. 2011 Income increased largely due to grants and Gala Revenue | No Action Taken
Officer Elections | Dynamic Governance process explained and facilitated by Paul Lalli. New Officers for 2012 elected. | Chair: Anastasia Harrison  Imed. Past Chair: Bill Amann  Vice Chair: Wayne DeFeo  Treasurer: Ed Seliga  Secretary: RJ Donnelly
Executive Directors Report - FB Grant Updates Education updates | ● Grants: 2 active grants – explained how to take advantage of grants  ● Education: Working with national Green Apple Program – schools & administration | Inform RJ of interest in Gala Committee Retreat: Invite Chapter leaders and Committee
| Gala Program and Committee Development Retreat Focus | 3 pilot studies – 1 in Newark  
- Need Gala Committee  
- Greenbuild 2013 – work with Delaware Valley Chapter | Chairs  
Sponsorship presentation to be given at retreat by RJ & AT |
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<tbody>
<tr>
<td>Chair Report - AH</td>
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- Strategy: setting objectives – made some progress – look at strategic plan 12 months in advance – report from all committees/branches for 2012 plan – how can these plans be supported by Board  
- Education and outreach – begin with what want to achieve – goals  
How to support goal and mission of Chapter  
2013 – continuity and strategy  
- Greenbuild 2013 committee: Need to form – LS volunteered | Submit committee and branch annual plans to FB  
Greenbuild, Philadelphia PA – send info/events/projects/presentations in by 9/12  
Anyone who would like to be involved with Greenbuild committee to contact AH |
| Miscellaneous business: | JP: Erin Thomas wants to be involved again  
- NJ HEPS — design guide needs to be upgraded – ask Board Members to assist  
- Consider a high performance building into a LEED building – possible Ramapo College – due as competition to award project at Gala  
- Globalcon – March  
- Corp of engineers – 1/11/12 invite to main office  
AT: Duke Farms interested in education  
- LEED GA courses in South | AH will forward model to JP  
Mike Chadwick – give info on people interested. |
| Committee Reports: General overview and discussion of agenda for retreat | AH – Asked Board members to review committee reports prior to retreat  
Committee chairs to be invited to Board Retreat  
Board Meeting Schedule  
2nd Wed of every other month  
March 7, 2012  
May 9, 2012  
July 11, 2012  
Sept 12, 2012  
Nov 7, 2012 | Read Committee Reports  
Invite Committee Chairs to Board Retreat on 1/27/12 |
|---|---|---|
| Adjourn | Retreat: January 27, 2012, Ramada Inn Conference Center, 130 Route 10, East Hanover, NJ  
**NOTE TIME: 7:30 - Noon**  
Next Board meeting – Wed, March 8, 2012, Morristown Office | GW motioned to adjourn, BG seconded, all approved. |