



**BOARD OF DIRECTORS MEETING NOTES**  
**Thursday, January 5, 2012**

| <b>Board of Directors</b> |                             |                        |                 | <b>Non-voting</b>                    |
|---------------------------|-----------------------------|------------------------|-----------------|--------------------------------------|
| Amann, Bill               | Gates, Bill                 | Qvale, Paul            | Walsh, Ed       | Block, Florence - Executive Director |
| Cardella, David           | Harrison, Anastasia - Chair | SanFilippo, Lisa       | Woodruff, Gregg | <del>McLellan, Harry</del>           |
| DeFeo, Wayne - Vice Chair | Marano, Tony                | Seliga, Ed - Treasurer |                 | Lallie, Paul                         |
| Donnelly, RJ - Secretary  | Miller, Brad                | Taylor, Faith          |                 | Garrigus, Mary Ellen - Minutes       |
| Gallagher, Zach           | Porrovecchio, Joe           | Topinka, Andy          |                 |                                      |

| <b>Topic</b>  | <b>Discussion</b>  | <b>Action</b>  |
|---|--|--|
| Roll Call   | Have quorum, all Board Members are present   | No Action Taken  |
| Approve Agenda, Conflict, Antitrust Policy                            | Reviewed by Chair  | No Action Taken  |
| Approval of November 9, 2011 Minutes                                  | Minutes are approved.  | WD motioned to approve, JP seconded, all approved.   |
| Financials  | 2011 Completed and Year reviewed by Ed S. Starting out 2012 in position of strength. 2011 Income increased largely due to grants and Gala Revenue  | No Action Taken  |
| Officer Elections   | Dynamic Governance process explained and facilitated by Paul Lalli.<br><br>New Officers for 2012 elected.  | Chair: Anastasia Harrison<br>Imed. Past Chair: Bill Amann<br>Vice Chair: Wayne DeFeo<br>Treasurer: Ed Seliga<br>Secretary: RJ Donnelly |
| Executive Directors Report - FB<br>Grant Updates<br>Education updates | <ul style="list-style-type: none"> <li>Grants: 2 active grants – explained how to take advantage of grants</li> <li>Education: Working with national Green Apple Program – schools &amp; administration</li> </ul> | Inform RJ of interest in Gala Committee<br>Retreat: Invite Chapter leaders and Committee   |

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| <p>Gala Program and Committee Development<br/>Retreat Focus</p> | <p>3 pilot studies – 1 in Newark</p> <ul style="list-style-type: none"> <li>● Need Gala Committee</li> <li>● Greenbuild 2013 – work with Delaware Valley Chapter</li> </ul>   | <p>Chairs<br/>Sponsorship presentation to be given at retreat by RJ&amp; AT</p>   |
| <p>Chair Report - AH</p>  | <ul style="list-style-type: none"> <li>● Strategy: setting objectives – made some progress – look at strategic plan 12 months in advance – report from all committees/branches for 2012 plan – how can these plans be supported by Board</li> <li>● Education and outreach – begin with what want to achieve – goals<br/>How to support goal and mission of Chapter<br/>2013 –continuity and strategy</li> <li>● Greenbuild 2013 committee: Need to form – LS volunteered</li> </ul>  | <p>Submit committee and branch annual plans to FB</p> <p>Greenbuild, Philadelphia PA – send info/events/projects/presentations in by 9/12</p> <p>Anyone who would like to be involved with Greenbuild committee to contact AH</p> |
| <p>Miscellaneous business:</p>                                  | <p>JP: Erin Thomas wants to be involved again</p> <ul style="list-style-type: none"> <li>● NJ HEPS — design guide needs to be upgraded – ask Board Members to assist</li> <li>● Consider a high performance building into a LEED building – possible Ramapo College – due as competition to award project at Gala</li> <li>● Globalcon – March</li> <li>● Corp of engineers – 1/11/12 invite to main office</li> </ul> <p>AT: Duke Farms interested in education</p> <ul style="list-style-type: none"> <li>● LEED GA courses in South</li> </ul> | <p>AH will forward model to JP</p> <p>Mike Chadwick – give info on people interested.</p>   |

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|   | <ul style="list-style-type: none"> <li>● Need board structure for results</li> </ul> BG: Central Branch – 5 events for 2013   |   |
| Committee Reports:<br>General overview and discussion of agenda for retreat | AH – Asked Board members to review committee reports prior to retreat<br><br>Committee chairs to be invited to Board Retreat<br><br>Board Meeting Schedule<br>2 <sup>nd</sup> Wed of every other month<br>March 7, 2012<br>May 9, 2012<br>July 11, 2012<br>Sept 12, 2012<br>Nov 7, 2012 | Read Committee Reports<br><br>Invite Committee Chairs to Board Retreat on 1/27/12 |
| Adjourn   | Retreat: January 27, 2012,<br>Ramada Inn Conference Center,<br>130 Route 10, East Hanover, NJ<br><b>NOTE TIME: 7:30 - Noon</b><br><br>Next Board meeting – Wed, March, 8, 2012,<br>Morristown Office  | GW motioned to adjourn, BG seconded, all approved.                                |