



**BOARD OF DIRECTORS MEETING MINUTES
USGBC-NJ Offices Morristown Wed March 16, 2011**

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|----------|-------|----------------------|----------------|--------------|-------|---------------------|------------------|
| Amann | Bill | Gates | Bill | Porrovecchio | Joe | Topinka | Andrew |
| Cardella | David | Harrison | Anastasia | Qvale | Paul | Woodruff | Gregg |
| DeFeo | Wayne | Hazel | Gerry | San Filippo | Lisa | <i>NON-Voting:</i> | |
| Donnelly | RJ | Lashbrook | William | Seliga | Ed | <i>Block</i> | <i>Florence</i> |
| Fabbroni | Nick | Mentelive | Rey | Taylor | Faith | McLellan | Harry |

| AGENDA ITEM | Presentation /discussion | Recommendation/ action |
|---|---|---|
| Roll Call (quorum is 2/3 of 17 = 13) | See above; Meyer guest | No action taken |
| Approve Agenda, Conflict of Interest, Antitrust Policy | No paramount objections or additions | No action taken |
| Approval Jan 21 Board Meeting Minutes (Attachment) | Seliga motioned and San Filippo 2nd as stated, unanimously approved. | No action required |
| Financial Reports (Attachment) <ul style="list-style-type: none"> Exec Summary & Projections Budget Approval (action required) | Seliga reviewed reports Budget: motion DeFeo, 2 nd Woodruff, moved, unanimously | No action required to reports. Charity idea follow-up April mtg. |
| Chairman's Report (Attachment) <ul style="list-style-type: none"> USGBC Hot Topics NECRC : 4/6/11 Face To Face & Rep appointment | See Harrison's report NECRC: discussion about open position, 3 board members volunteered. Need to name rep by end of month. | NECRC rep: exec comm will discuss and decide representation by end of month. |
| Executive Director Report (Attachment) High Points: <ul style="list-style-type: none"> Bylaw Amendments (action required) Gala Status Report Education Updates | See ED report. Bylaws: shift to changes being reflected in policy documents. Gala: personal contact is crucial. Education: speakers bureau and education committee merging; education instructors collaborating and standardizing; CMP continues to show growth | Bylaws: to be sent to membership for vote. Gala: board members to send w personal notes Education: 2 committees to officially merge |
| Branch and Committee Reports (Attachment) <ul style="list-style-type: none"> All pertinent data in committee/branch reports Chapter Activity report- review for comment 2 month at-a-glance report of all outreach (Attachment) | Harrison encouraged board to read committee reports prior to board meeting and look for opportunities for synergy. Sponsorship committee working on member benefits and "affinity partner" program enrollment. More to come. Advocacy committee: governor vetoed everything, see report. | Committee reports to be submitted 1 week prior to board mtg so board has time to review. Sponsor committee- develop member benefits and formation of "Affinity |

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|---|--|---|
| | | partner program” |
| Open Discussion & Closing Remarks | | |
| Board Mtg Schedule Clarification | Try to synergize having board mtgs coincide w the branch events. 4/18 is Passover, so board will consider next opportunity. June board mtg has best potential. | Board will confirm rest of 2011 at April meeting |
| Adjourn NEXT MEETING: April : date and location TBD | Motion to adjourn by Fabbroni, 2 nd Gates. Unanimous approval. Next board mtg is on Wed April 13 th , at NJEDA Tech Ctr North Brunswick-Morristown | Mark your calendars |

DRAFT