



BOARD OF DIRECTORS MEETING MINUTES
Wednesday, March 14, 2012
14 Maple Avenue, Morristown, NJ 07960
5:30 – 7:30 pm

Board of Directors				Non-voting
Amann, Bill	Gates, Bill	Qvale, Paul	Walsh, Ed	Block, Florence - Executive Director
Cardella, David	Harrison, Anastasia - Chair	SanFilippo, Lisa	Woodruff, Gregg	McLellan, Harry
DeFeo, Wayne - Vice Chair	Marano, Tony	Seliga, Ed - Treasurer		
Donnelly, RJ - Secretary	Miller, Brad	Taylor, Faith		Garrigus, Mary Ellen - Minutes
Gallagher, Zach	Porrovecchio, Joe	Topinka, Andy		

Topic	Discussion	Action
Roll Call	Have quorum	No Action Taken
Approve Agenda, Conflict, Antitrust Policy	All reviewed by Chair	GW motioned to approve, ES seconded, all approved
Approval of January 2012 Minutes	Minutes are approved.	GW motioned to approve, ES seconded, all approved.
Financials: Seliga and Block Approval of 2012 Budget	ES reviewed, 2012 have deficit – timing issue, \$35,000 receivable, reflects \$10,000 to Rutgers, first quarter is low each year Gala – net \$75,000 budget Hiring New employee. Medea Villere? Budget for \$120,000 sponsorship commitments Sponsorships – huge initiatives	No Action Taken LS motioned to approve Budget, EW seconded, all approved
Chair Report: Harrison Hot Topics	National Advocacy Grant – advocacy team to discuss w/ other National grantee chapters LEED 2012 – out for review, significant changes. Suggestion that Directors individually respond	Advocacy to discuss grant with other grantees Board to read 3 rd comment period Comment period ends by end of month

<p>Comments on Committee Reports</p>	<p>with same message of changes</p> <p>USGBC Grants – Chapter Capacity Building</p> <p>USGBC has redesigned the extranet</p> <p>GW/ FB – reviewed Greenbuild 2013 meeting</p> <p>Requested 12 month schedule for each branch</p> <p>AT reviewed North Branch and will work with its leadership, Central was congratulated for their report</p>	<p>AH will forward chapter tool kit to directors and will accept comments</p> <p>Chapter to submit for Coordinator grant</p> <p>NECRC – AH appointed herself to the committee</p> <p>Each branch to submit annual schedule of proposed events</p>
<p>Executive Directors Report - FB Grant Updates</p> <p>Staffing Updates</p> <p>Final By Laws for Board Vote</p>	<p>Incumbent training - \$23,000 remaining</p> <p>Veterans, unemployment and schools grant – includes green building and sustainability, GIGO Vet Job Fair very successful</p> <p>Community College schools - pilot program</p> <p>EIRC – being introduced as educational partner</p> <p>Green ribbon schools – high performance of schools, NJ sustainable schools consortium, LEED GA and O&M for schools</p> <p>New contract with Jason K as LEED Faculty instructor</p> <p>Medea Villere’ to begin on Monday, 3/19, and will be overseeing Social Media and Marketing</p> <p>By Laws – updated and to be approved by 2/3 of Board and 10% of membership</p> <p>Salient Points – term of officers – 2 yr terms</p> <p>General Membership meeting –At Board discretion, will have an annual meeting and can be any meeting</p> <p>Vehicle to remove Board member</p> <p>Clarified nomination process</p> <p>Committees/branches, - budget approval and</p>	<p>Send JP info on the Vets</p> <p>Faith - Wyndham host Vet job fair</p> <p>Ed – Somerset County Job Fair</p> <p>FB to send info to Joe and Ed S</p> <p>All hands meeting with committees and branches</p> <p>WD Motioned to move By Laws forward, ,ES seconded, all approved</p> <p>Send out on Monday, 30 day review</p>

	<p>membership Power of Board to amend By Laws – propose policy revision Voting: electronically, writing, phone verses in person</p>	
<p>New Business: Golf/Gala Update</p> <p>Advocacy Update IGCC Breakfast, 3/20 at Elements</p> <p>Hospitality Report</p> <p>Sponsorship</p> <p>Misc. Business</p>	<p>Gala – In South – Atlantic city – REVEL, FB to go to AC with Isabel – looking at 10/12/12 – Black tie , CEUs from 12 – 4</p> <p>Golf – RJ and Tony – worked on Sponsorship level, Audubon golf course, late June- early July, lunch and dinner, no presentations, work on venue and date</p> <p>Advocacy Breakfast on 3/20 – stakeholder meeting – Board Directors invited, kick start state adoption of IGCC, Jeremy from national will be attending, reviewed meeting agenda</p> <p>Hospitality Committee aligned with EPA, DEP, NJ Travel and Tourism and many other partners promoting NJ Travel Green. 3/28 in partnership with sustainable Somerset group, education people – committee broken into groups, EPA will assist in doing workshops, and energy audits, will be updating website, focus in Atlantic and Cape May county Feb 2013 – major sustainability conference Meadowlands – make 2014 the greenest Super Bowl</p> <p>Sponsorship –RJ came up with Performa, viewed Illinois sponsorship packets – will have draft early next week</p> <p>Living Building – Lisa attending event in May</p>	<p>Tie into Revel – LEED EB in one year</p> <p>FB to send 2 documents from national to Wayne</p> <p>FB to EW – list of sponsors and what Illinois did for sponsorship</p>

	WD/ RJD to speak at VIP reception	
	Joe P – Sponsoring a building for LEED Platinum, Board supports Joe in this endeavor	AH to send JP about San Diego material for Internship
Adjourn	Next Board meeting – Wednesday, May 9, 2012, Morristown Office	ES motioned to adjourn, BA seconded, all approved