



BOARD OF DIRECTORS MEETING AGENDA
14 Maple Ave, Morristown, NJ
Wednesday, May 22, 2013, 5:30 pm

Cardella, David	Gates, Bill	Miller, Brad	Topinka, Andy	Block, Florence
Cressman, Jeremy	Hales, Tom	Rivetti, Attilio	Walsh, Ed	Garrigus, Mary Ellen
DeFeo, Wayne- Vice Chair	Harrison, Anastasia- Past Chair	Schmitt, Robert	Woodruff, Gregg	Villere, Medea
Donnelly, RJ - Treasurer	Marano, Tony	Seliga, Ed - Chair		
Gallagher, Zack	Merolla, Vance	Taylor, Faith - Secretary		McClellan, Harry

TOPIC	Discussion	Action Items
Welcome by Chair	Ed Seliga welcomed Board Members	None Required
Roll Call (quorum is 2/3 of 17 = 12)	Have Quorum	None Required
Approve Agendas, Conflict of Interest, Antitrust Policy	Reviewed and approved	None Required
Approval March 2013 Board Meeting Minutes (Attachment)	Reviewed. Motion made and seconded, carried.	None Required
Financials - RJ	Financials were reviewed, Discussed sponsorship and why needed	See Sponsorships
Chair Report - Seliga <ul style="list-style-type: none"> Hot Topics 	ES thanked VM for Novartis invite. Asked Directors to attend upcoming EP event Retreat – Momentum built – do not lose – what does each director want to accomplish in 2013 Greenbuild – theme - Resiliency, Sustainability, Reconstruction. Meeting with ICC broad strategy and messaging – Bayhead is offshoot. Financial – How does Board want to spend money – how do we reach out beyond what we have done?	What does each Director want to accomplish in 2013?

TOPIC	Discussion	Action Items
	Lots of construction that is not green.	
<p>Executive Director Report</p> <ul style="list-style-type: none"> • Education/Grant Updates (FB) • Golf Update (Hales) • Gala Update (Walsh) • Branch/Committee Updates (RJ) 	<p><u>Education/Grant</u>: Chapter #2 branch in Education, Completed old grant, new grant - \$620,000 is rolling out. Training under grant does not need to USGBC/GBCI approved- we have discretion GW is reviewing Education Course offerings – look to fill in gaps <u>Golf update</u> – selling out – at 70%. <u>Gala Update</u> – 10/9 – NJPAC with Corey Booker as Keynote, AH – Awards Chair Motion Made to accept NJPAC as Gala Location WD now on Gala Committee USGBC NJ is also assisting Newark in Sustainability Plan <u>Branch/Committee</u>: Central - Bill Gates thanked Directors for Support at Duke Farms Event. Invited Board to attend Summer Social RJ reviewed Current Status of Branches & Committees Hospitality- (FT) – working on web site, ID training in Hotels, Meadowlands for Super Bowl.</p>	<p>Directors review Executive summary of 2012 Chapters Annual Review</p> <p>Directors need to register now for Golf</p> <p>Motion made, seconded, carried with one dissent</p> <p>FT with follow up with NJPAC to make sure menu is totally sustainable</p>
Sponsorship - Donnelly	<p>Directors should be talking to potential sponsors- look at all the different types of sponsorships- chapter, events (golf & gala) – branch/committee sponsorships Board asked for talking points (buried in website) Monthly update to Board - FB - 4 hot prospect (Dupont, LG) There is a plan – but delayed execution –Success is \$120,000 in sponsorships Sponsorship group – GW, RJ, Ed W, AT, RS Ed will send email to companies to join. Drafting sponsorship strategy – update what we have Continue to engage existing sponsors</p>	<p>FB will make sure that everyone has 2013 sponsorship packet RJ will send email to directors with talking points</p> <p>FB will forward to board info on her hot prospect – would like director to attend with her</p> <p>FB to arrange strategic social cocktail party – meet and greet</p>

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Advocacy Update/ Advocacy Day - Defeo	<p>Advocacy Day – June 6 in Trenton, meeting with legislators. Value – face recognition, educate on USGBC NJ – we are a resource to legislature and to governor’s cabinet. Goal – Establish relationship so USGBC NJ can be the go to resource. Still pushing to have IGCC accepted</p> <p>Ambassador Program – Meet with Legislators and staff on a one on one basis- make critical connections</p>	<p>Let FB know if you are attending FB to send out an agenda to Board</p> <p>Directors who are interested in Ambassador’s program – contact Wayne and meeting will be set up</p>
New business	Policy Membership contact information for chapter – discussion on releasing Member private contact information	<p>To be discussed at next Board Meeting</p> <p>Executive Committee to discuss</p>
Adjourn	Next Meeting – August 7, Morristown office, 5:30 – 7:30 pm	Motion made to adjourn meeting, seconded and carried. Meeting Adjourned at 7:50 PM