



BOARD OF DIRECTORS MEETING AGENDA
14 Maple Ave, Morristown, NJ
Wednesday, May 14, 2014, 5:30 pm

Corrigan, James	Hales, Tom	Meyer, Ana	Taylor, Faith – Vice Chair	Block, Florence
DeVos, David	Harrison, Anastasia- Past Chair	Richardson, Jed	Woodruff, Gregg	Garrigus, Mary Ellen
Donnelly, RJ - Treasurer	Kalisher, Aaron	Rivetti, Attilio		Villere, Medea
Gallagher, Zach Sec	Kasper, Tracey	Schmitt, Robert		AJ Sabath
Gates, Bill	Merolla, Vance	Seliga, Ed - Chair		McClellan, Harry

TOPIC	Discussion	Action Items
Roll Call (quorum is 2/3 of 16 = 11)	Have Quorum	None Required
Approve Agenda, Conflict of Interest, Antitrust Policy	Reviewed and approved.	None Required
Approval March Board Meeting Minute (Attachment)	Reviewed with motion to approve minutes, seconded and approved	None Required
2014 YTD Financials – RJ Donnelly Chapter Paying Forward Update – USGBC NJ Giving	Branches and Committees fairly inactive. Green Schools pilot program will begin in 2 nd half of year. Golf and Gala ahead of last year’s budget, workshops produced higher income last year largely due to two overlapping grants in 2013. Financials highlight dependence on grant at expense of other initiatives such as sponsors. Membership funds are down. Chapter paying forward – NJ is giving matching grant with National \$10,000. Training for NJSBA – schools being donated as they are not covered under grant. Chapter is partnering with Disney for day portion of Summer Social	None Required
Advocacy - AJ Sabath	Reviewed Advocacy Report – see attached Board Members were encouraged to be part of Advocacy	Jed R. needs one page statement to check with his company’s

TOPIC	Discussion	Action Items
<ul style="list-style-type: none"> • Strategic Plan Draft and next steps • Metrics Draft 	<p>of event at Jenkinsons South. Night time different venue in town. Laurita winery on 9/11 - another opportunity to tie in the South Branch</p> <p>Pulling together breakfast for south in June – Ade D and Ray Perkins</p> <p>EP summer kick off - 6/18</p> <p>North event – 5/19</p> <p>Communication sent to all board members.</p> <p>Strategic plan – used national format – at end will see action items – please review – and let FB know comments track changes– in 10 days</p> <p>Vance M produced Metrics - address breakout sessions – More items in plan. Volunteers need to take ownership.</p>	
Chair Report	<p>Chair report – investment account – Identified team – 4 names of firms – interviewing 3 entities – take next step with PNC more specific proposal board. Will create investment policy and come to Board with final document and recommendations.</p> <p>Develop strategic partners – 2030 districts, AIA taking leadership role – go to website to review.</p> <p>Board should support the Duke Farms event.</p>	<p>Board to create Investment Policy</p> <p>MV -Send duke flier to board</p>
<p>New Business</p> <p>Zach proposal</p> <p>Stevens Proposal</p>	<p>Zach proposal - See Attached. Line item budget - working with Columbia University to see expenditures.</p> <p>Motion- Board to support LEED certification assessment program. Motion made, seconded and approved.</p> <p>Stevens proposal –Stevens University Decathlon Proposal</p>	

TOPIC	Discussion	Action Items
	<p>– see attached. Request of NJ Chapter to financial support Steven’s team. 4 patents pending developed during process.</p> <p>\$5000 both 2014 and 2015 – do events at Stevens to showcase the house - fundraising event</p> <p>Next year – line item of \$5000 - Look at in September</p> <p>Possibly take \$5000 for Holiday Party and event next year</p> <p>Need to work on budget projections</p>	
Adjourn	<p>Next Meeting July 30, 2014 , Morristown office, 5:30 – 7:30 pm</p> <p>Motion made to adjourn meeting, seconded and approved.</p>	Meeting Adjourned at 7:58 PM