



BOARD OF DIRECTORS MEETING AGENDA
14 Maple Ave, Morristown, NJ
Wednesday, November 13, 2013, 5:30 pm

Cardella, David	Gates, Bill	Miller, Brad	Topinka, Andy	Block, Florence
Cressman, Jeremy	Hales, Tom	Rivetti, Attilio	Walsh, Ed	Garrigus, Mary Ellen
DeFeo, Wayne- Vice Chair	Harrison, Anastasia- Past Chair	Schmitt, Robert	Woodruff, Gregg	Villere, Medea
Donnelly, RJ - Treasurer	Marano, Tony	Seliga, Ed - Chair		
Gallagher, Zack	Merolla, Vance	Taylor, Faith - Secretary		McClellan, Harry

TOPIC	Discussion	Action Items
Welcome by Chair	Ed Seliga welcomed Board Members	None Required
Roll Call (quorum is 2/3 of 17 = 12)	Have Quorum	None Required
Approve Agendas, Conflict of Interest, Antitrust Policy	Reviewed and approved	None Required
Approval May, August, September Board Meeting Minutes (Attachment)	Reviewed with motion to approve minutes, seconded and approved	None Required
Financials – RJ Donnelly	Financials –trending in positive direction. Grant is \$100K higher than last year. Gala netted about \$64,000 this year- financial success, Golf - \$16,000	None required
Board Slate for Board Approval – Gregg Woodruff Discussion regarding Number of Board Members	Nomination Committee consisted of 3 people, Ed S. Gregg W. Bill H. with FB as non-voting. Gregg reviewed applications with Board - 9 positions open –5 current board members and 6 new applicants. Committee putting forward 11 candidates for 9 open spots Board Diversity – slate of candidates fills 3 holes on the diversity	Election set up next week

TOPIC	Discussion	Action Items
	<p>list –represented large corporations positioned well and gender diversity</p> <p>Motion to approve Nomination Slate, seconded and approved.</p>	
<p>EP Presentation</p>	<p>Kayla Reddington and Nicole Rodriguez, EP Committee Chairs attended Board Meeting to discuss status of committee. The main focus is to attract more EP members. EP’s website and social media up and running.</p> <p>EPs discussed ideas:</p> <ul style="list-style-type: none"> • Look at larger companies to bring in EPs, • Add EP chapter membership to Chapter Partner benefits, • Identify EP grantees who are participating in grant funded training. • Upcoming BASF tour and party • Plan a workshop and announce at Holiday Party • Incentive to join – if by 12/31/13 – get 6 months free • Projects to involve EP members – ex: Duke Farms • Job Fair – organize Forum • Visit schools, etc. to discuss their jobs 	<p>Directors made commitment to sponsor 2 EPs from their companies:</p> <ul style="list-style-type: none"> • Advanced Solar • Donnelly Industries • Hunt Construction • Langan • Wyndham <p>Faith Taylor will bring EPs from Wyndham to Holiday Party</p> <p>AH will procure docs from San Diego EP Committee</p> <p>Brad Miller – USGBC is active at Stevens Institute – will come back from Greenbuild with plan</p>
<p>Chair Report - Seliga</p> <ul style="list-style-type: none"> • Review of Last Pre Board Strategic Priority Session 	<p>Chair thanked everyone who attended the September Pre Board Meeting. Encouraged Directors to take longer view – where is the Chapter headed next?</p> <p>Produce new Strategic Plan for the next 5 years to 2018.</p>	<p>Directors to review the Pre Board Meeting Minutes</p>
<p>Executive Director Report</p> <ul style="list-style-type: none"> • Gala Update • Holiday Party/Meet the Candidates 	<p>Gala netted about \$64,000 this year – financial success</p> <p>Holiday Party/Meet the Candidates will be held at the Olde Mill Inn in Basking Ridge on 12/11/13. Nominees will introduce</p>	

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<ul style="list-style-type: none"> Education/Grant Update and Schools Pilot Grant Proposal 	<p>themselves. Will have paper ballots available for voting.</p> <p>Education – Schools pilot grant proposal – partnering with NJ Schools Board Association 12 schools have been picked – doing baseline report on each school, USGBC NJ submitted impact grant for phase 1 – now submitting a full proposal with matching grant- replicable throughout state and national. Use as Guide that can be used nationwide Can talk with other foundations and can provide in kind services</p>	<p>Wayne DeFeo to reach out to Steve Sweeny – education opportunity for unions</p> <p>Training opportunity in Cape May County – contractors need greater understanding on green</p>
Regional Committees – Block/Donnelly	North and South Branches are nonexistent. Chapter initiative to regional committee which will be centrally supported.	Chapter Staff will concentrate on regional events to spur North and South Committees
Greenbuild <ul style="list-style-type: none"> Cocktail Party at Smokin’ Bettys 	Directors invited to attend Cocktail Party on Wednesday night from 5:30 to 7:30 while at Greenbuild.	MEG to send email to Board to find out where they are staying send out list
Current List of NJ LEED Projects	<p>Zach Gallagher to guide follow up program on LEED certified projects. Give actual results. Engage younger members to assess properties. Come out with book of case studies which can be sold.</p> <p>Need Annual report on Green Building Valuation – possibly hire someone to do this</p>	Set aside a line item on budget by end of month
Advocacy Update– DeFeo	<p>New Speaker with the rest of the leadership staying the same. Kean kept his position.</p> <p>Few voting days left – not much will happen GSA endorsed LEED and is preference Ambassador’s Program to be revived.</p>	None required.
New business	Retreat – 1/17/14 – Wyndham, Parsippany, NJ	None required
Adjourn	Next Meeting January 8, 2014 , Morristown office, 5:30 – 7:30 pm Motion made to adjourn meeting, seconded and approved	Motion made to adjourn meeting, seconded and carried. Meeting Adjourned

TOPIC	Discussion	Action Items
		at 7:32 PM