



BOARD OF DIRECTORS MEETING AGENDA

14 Maple Ave., Suite 201, Morristown, NJ

Wednesday, October 17, 2012, 5:30 pm

Board of Directors

Amann, Bill	Gates, Bill	Qvale, Paul	Walsh, Ed
Gardella, David	Harrison, Anastasia - Chair	SanFilippo, Lisa	Woodruff, Gregg
DeFeo, Wayne - Vice Chair	Marano, Tony	Seliga, Ed - Treasurer	
Donnelly, RJ - Secretary	Miller, Brad	Taylor, Faith	
Gallagher, Zach	Porrovecchio, Joe	Topinka, Andy	

Non-voting

Block, Florence - Executive Director
 McLellan, Harry
 Sabath, AJ
 Garrigus, Mary Ellen - Minutes
 Villere', Medea

Roll Call (quorum is 2/3 of 17 = 13)	Roll Call taken, do not have quorum	No action required
Approve Agendas, Conflict of Interest, Antitrust Policy	Reviewed by Chair	No action required
Approval May, July and September Board Meeting Minutes (Attachments)	No comments or changes in Minutes.	Need to be approved at next board meeting
Financial Reports - Block	FB reviewed financial reports; net Revenue from Gala -	No action required

- Executive Summary and Projections
(Attachment)

\$50,000.

Overview of Income Statement Cash Flow for YTD 2012 compared to first 3 quarters of 2011 and YTD Balance Sheet. Also reviewed 2012 Event Income by Branch/Event.

Chair Report - Harrison

- Greenbuild
- Hot Topics
- Elections

Greenbuild – Provide webpage for anyone speaking to Greenbuild, provide travel info to MEG.

Nominee recommendations to be sent to FB and AH

Hot Topics – NECR – Volunteer Awards – Let FB know if anyone comes to mind.

Elections - To begin 3rd week in November. New Board will be announced prior to Retreat.

- LEED v4

Asked for nominee recommendations to be emailed to FB and AH

Nomination Committee – RJ – Chair, Faith Taylor, Andy Topinka, Wayne DeFeo, Ed Selegia – Advisory

LEED v4 – Comment period ends 12/10/12, please red and comment. Gag order lifted. National is available to discuss.

Executive Director Report - Block

No Action Required

High Points:

- Gala 2012 Review

Gala Review: Overall comments were positive. Honorees were impressed by RF Kennedy Jr., Need more corporate sponsors, build on momentum generated by event in AC.

Comments made that Board was not involved with approval of major gala expenditures and should have been. All major expenditures approved by Executive Committee.

Next year – Assigned seating, each Director should be involved and bring in one sponsor and purchase a table. Get more people involved

- Grant/Education Update

- Board Nominations Categories

Grant/Education - No extensions on grants at this time.

Need other revenue sources – sponsorships, seminars and workshops. Need to be strategically bundled.

- Communications Update

Board Nominations Categories – Handed out and discussed Board Sectors Analysis: National Categories and Chapter Recommendations. See attached.

Communications Update – No update

Sponsorship Drive – Donnelly

Sponsorship drive - Most current Chapter Sponsors are not current. Need to recruit new sponsors as well as lapsed sponsors to bring them up to date on payments.

Need to activate Chapter Sponsorship Campaign. Need board commitment in sponsor fundraising. Sponsors can make payment plan. Board members are asked that their own companies become chapter sponsors. Ask for annual commitment.

Board members to contact 2 – 6 companies to sponsor chapter. If not comfortable, give names to committee

North Branch Plan – Maddie Chandran is back from India and actively working with the North Branch.

North Branch Plan-
Donnelly/Topinka

Advocacy Update - WD

No Advocacy Update

No action required.

New Business

FB is working with graphic artist on stock ads.

No Action Required

FB is working on expanding our distribution list and partnering with other organizations.

Next Board Meeting

November 20, 2012, Location TBD

Motioned Meeting adjourned, seconded, and all approved.