



USGBC NJ Board Meeting
30 Kimball Drive, Parsippany
Wednesday, January 10, 2018, 5:30 – 7:30 pm

Amann, William	Kasper, Tracey - Treasurer	Seliga, Ed	Till, James	Garrigus, Mary Ellen
DeHaut, Timothy	Merolla, Vance	Serrano, Monika	Topping, Daniel – Vice Chair	Villere, Medea
Ford, Jessica	Rew, Dan- Secretary	Storm, Brittany	Wehnert, George	
Kaplan, Matt	Savage, Caroline	Taylor, Faith –Imd Past Chair	Woodruff, Gregg – Chair	Lalli, Paul

TOPIC	Discussion	Action Items
Roll Call (quorum is 2/3 of 15 = 10)	Meeting called to order at 5:45 by FT, have quorum	None Required
Welcome to New Board Directors	New Directors introduced and welcomed.	None required
Conflict of Interest, Antitrust Policy	Reviewed	None Required
Approval November 2017 Board Meeting Minutes (Attachment)	Motion made to approve, seconded and carried.	None Required
Advocacy Report – End of Year	Charles Burton reviewed and discussed Advocacy Report.	AMG to follow up with unions, meeting with Bob Smith and Nancy Pinkin and her chief of staff.
December 2017 YTD Financials	Financials reviewed. Discussion about the chapter remaining aligned with USGBC or should the chapter integrate with USGBC.	Invite Kimberly Lewis to attend our retreat, 10 am to noon to discuss with

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<ul style="list-style-type: none"> 2018 Budget approval TBD given strategic direction update 		Directors - the differences between aligned and integrated.
<p>Chair Report</p> <ul style="list-style-type: none"> Transition Plan and Next Steps for ED USGBC NJ Retreat on January 19th @ Wyndham Strategic Plan, Recommendations and Retreat Agenda Gala – May 16th – Go or no go Gala – Honorees and Keynote Follow up on outstanding items from MM Transition notes Fundraising – Partnerships and Sponsorships Social Media Fundraising – CrowdRise (Medea) 	<p>Ask AMG, Wayne Defeo and Jason to tender proposals for transition plan and next steps. Possibly Part Time ED.</p> <p>Annual Retreat – to be held at Wyndham on January 19th. 9 – 12:30 – Directors only. 1 – 3 pm, Directors and invited guests.</p> <p>Strategic Plan – not discussed</p> <p>Gala – May 16th at the Palace. Motion made to have gala, seconded and approved.</p> <p>Directors asked for suggestions for honorees and keynotes</p> <p>MM transition notes – not discussed</p> <p>Need sponsorships for Gala. Need Chapter Partners. Directors asked to assist by actively soliciting sponsors and partners.</p> <p>Medea discussed donations.</p>	<p>Reach out to AMG, Wayne Defeo and Jason for proposals.</p> <p>Contact Invited guests to retreat about change in time.</p> <p>GW to sign contract for gala on 5/16</p>
Dynamic Governance	<p>Dynamic Governance was conducted by Paul Lalli.</p> <p>Chair – Gregg Woodruff</p> <p>Vice Chair – Dan Topping</p> <p>Treasurer – Tracey Kasper</p> <p>Secretary – Dan Rew</p>	

TOPIC	Discussion	Action Items
<p>Events Update</p> <ul style="list-style-type: none"> • NJDOL Grant • New Direction and Meet the Board Members Event • 2/1-Panasonic Tour/Networking Event – need Sponsors • New Workshops to be offered • Review currently scheduled workshops • Meetings with Editorial Boards (Medea) 	<p>NJDOL grant – waiting for approval of amendment before we can submit workshops for payment.</p> <p>Discussed 2/1 event. Board members asked to attend and to invite others. Need sponsors.</p> <p>Review of workshops and upcoming workshops not discussed. 2 months at glance in Director’s dropbox.</p> <p>Editorial meetings – not discussed.</p>	
<p>New Business Other Possible Initiatives/ Opportunities for the Chapter</p> <p>-New Business</p>	<p>No new business</p>	<p>None Required</p>
<p>Adjourn</p>	<p>Motion made to adjourn meeting, seconded and approved. Next Board Meeting</p> <p>Wednesday, March 14th, 2018 – Location: TBD</p>	<p>Meeting Adjourned at 7:51 PM</p>