



BOARD OF DIRECTORS MEETING AGENDA
14 Maple Ave, Morristown, NJ
Wednesday, May 10, 2017, 5:30 pm

Amann, William	Gallagher, Zach	Merolla, Vance	Taylor, Faith –Chair	
Corrigan, James	Kalisher, Aaron	Rew, Dan	Till, James	Garrigus, Mary Ellen
DeHaut, Timothy	Kaplan, Matt	Seliga, Ed	Topping, Daniel - Treasurer	Villere, Medea
DeVos, David	Kasper, Tracey - Secretary	Serrano, Monika	Woodruff, Gregg – Vice Chair	McClellan, Harry

TOPIC	Discussion	Action Items
Roll Call (quorum is 2/3 of 16 = 11)	Meeting called to order at 5:50 by FT, have quorum	None Required
Introduction of Marc Matsil New Executive Director	Introductions made	None Required
Conflict of Interest, Antitrust Policy	Reviewed and approved	None Required
Approval March 2017 Board Meeting Minutes (Attachment)	Motion made to approve minutes, seconded and approved	None Required
Advocacy Report	AJ Sabath reviewed Advocacy Report.	None Required
2017 April Financials	Financials reviewed by Dan Topping. Ways to build income streams suggested – Builders and Unions – Offer GPRO and Codes workshops. Reestablish Board involvement in educational opportunities.	Ask AJ for contacts for Unions.

TOPIC	Discussion	Action Items
	Establish Program Committee to evaluate current partnership offerings and benefits and educational programs. Ed S., Bill A., Matt K., Jim T., Dan T., Dan R.,	Establish Program Committee
<p>Chair Report</p> <ul style="list-style-type: none"> • Recap of Gala • Grant/Education Update • MOU/Education Partner - Status 	<p>Gala Review – Reevaluate how projects receive awards. Look for interesting projects. Honor driver of project, want more project submissions.</p> <p>Grant/Education Update – Look for different revenue sources such as diversity of grants, increasing membership fees, membership drive for young graduates, Chapter partnerships. Prepare open ended survey for attendees to complete and ask for letters of recommendations as we prepare to next grant.</p> <p>MOU – work in progress with USGBC. Currently not an Education Partner</p> <p>LEED for Cities – Newark – waiting for MOU to be signed by National and City of Newark</p>	<p>Dan R to work with MV on Nomination form</p> <p>Investigate additional revenue sources. Prepare surveys and ask for letters of recommendations.</p> <p>Follow up with USGBC on USGBC NJ MOU.</p>
<p>Review of Strategic Plan and Retreat Notes – Questions</p> <ol style="list-style-type: none"> 1. What should be our top 5 strategic priorities? 2. What should marc then focus in his first 100 days? 3. If there is only one thing you would ask form the plan, what would it be? 	<p>Strategic Plan Review and Focus</p> <ul style="list-style-type: none"> • Diversity and Increase Income • High net Gala Sponsors • Memberships – Add additional 3-year option • Review Partnership benefits – Look for additional company partnerships • Focus on building the branches – North needs core team 	<p>Marc M to begin next week are ED. Good guidelines for Board expectations.</p>
<p>Events Update</p> <ul style="list-style-type: none"> • Central Event – June 14th at Duke Farms • Summer Social – August 9th at Martells Tiki Bar 	<p>Central Event – Additional Sponsors and attendees. Requested Board Attendance</p> <p>Summer Social – August 9th at Martells Tiki Bar in Point Pleasant. Contract signed, begin to market</p>	<p>Board directors requested to attend.</p> <p>Begin marketing Summer Social</p>

TOPIC	Discussion	Action Items
<ul style="list-style-type: none"> • Children’s Summer event at Liberty Science Center – Have again this year? • Golf – Oct 16th at Black Oak Golf Club, Long Valley, NJ • Gala – locations for next year 	<p>Summer Event at Liberty Science Center – yes have event again this year</p> <p>Golf – Contract to be signed next week</p> <p>Gala locations – Board Directors to make suggestions</p>	<p>Begin to plan kid’s event.</p>
<p>New Proposed Event – June, Annual Membership meeting</p>	<p>Not at this time</p>	<p>None required</p>
<p>New Business</p>	<p>NJ Future Green Infrastructure Directory – Tim and Marc to discuss</p>	<p>Time and Marc to discuss</p>
<p>Adjourn</p>	<p>Next Meeting, Wednesday, July 12, 2017</p> <p>Motion made to adjourn meeting, seconded and approved.</p>	<p>Meeting Adjourned at 8 PM</p>