



USGBC NJ Board Meeting
Avison Young, 1120 Headquarters Plaza, Morristown, NJ
Wednesday, May 9th, 2018, 5:30 – 7:30 pm

Amann, William	Kasper, Tracey - Treas	Seliga, Ed	Till, James	Garrigus, Mary Ellen
DeHaut, Timothy	Merolla, Vance	Serrano, Monika	Topping, Dan – Vice Chair	Villere, Medea
Ford, Jessica	Rew, Dan- Secretary	Storm, Brittany	Wehnert, George	
Kaplan, Matt	Savage, Caroline	Taylor, Faith – Imd Past Chair	Woodruff, Gregg – Chair	

TOPIC	Discussion	Action Items
Roll Call (quorum is 2/3 of 15 = 10)	Meeting called to order at 5:48 by Vice Chair, have quorum	None Required
Conflict of Interest, Antitrust Policy	Reviewed	None Required
Approval March 2018 Board Meeting Minutes (Attachment)	Motion made to approve, seconded and carried.	None Required
Advocacy Report	Sonia Das reviewed Advocacy Report. Ed Seliga reviewed current legislative bills. Find companies to support Chapter Advocacy. Dan Rew to consider to be member of Advocacy Committee	Ed S. to contact Sonia for one on one meetings Bill A will check on limits as Chapter is non profit
April 2018 YTD Financials	Financials reviewed by Treasurer.	Pay half of what is due to AMG
Chair Report <ul style="list-style-type: none"> • Close Morristown office • Push to Gala – Call to action, Board Members circulate info 	Office – Office closed on 4/15. Still use address for all mailing. Montclair State offered office for Chapter use.	Montclair State offered office for Chapter use – need decision

TOPIC	Discussion	Action Items
<p>to contacts – Need sponsorships and ticket sales NOW</p> <ul style="list-style-type: none"> • Upcoming Events Discussion ➤ Princeton Univ Lakeside Campus tour ➤ Universities Panel and Networking Event – Nexus of Sustainable Design, Operations and Education ➤ NJ Golf Outing – need to confirm date ➤ Summer Social ➤ American Chemistry Council – Interest exists, planning after Gala ➤ GRESB event – interest exists, possible partnership with NJ Appraisers – planning after Gala ➤ Unilever and WELL 	<p>Gala – Hopefully \$40K which is lower than anticipated. Need to begin planning for gala earlier. Directors asked to make to push event and send out to contacts. Need sponsorships, ads and individual tickets.</p> <p>6 18 - Tour of Princeton - Princeton Univ Lakeside Campus – working with Caroline Savage. Networking at local restaurant.</p> <p>Universities Panel and Networking Event – early fall. Showcase best practices. Students have tables on projects and research. Ask companies to sponsor. Include 6 or 7 universities. Stevens volunteered to host event at its location.</p> <p>Golf outing - October 15th is confirmed for golf outing. Possible Bowling event, Craft Beer tasting for EPs and Millennials</p> <p>Summer Social - August 8th at Martells Tiki, Pt Pleasant Beach</p> <p>Develop events with NAIOP, American Chemistry Council and GRESB</p> <p>Unilever Tour – possibly next year</p>	<p>Develop events with GRESB, NIOP and American Chemistry after Gala</p>

TOPIC	Discussion	Action Items
<p>Events Update</p> <ul style="list-style-type: none"> • Jason Kliwinski Contact • TRUE Event recap • Locations for Board Meetings – July, September, November • NJDOL Grant – request to extend • New Workshops to be offered • Review currently scheduled workshops 	<p>Jason Kliwinski Contract – Final review then ready for signature</p> <p>TRUE Event – It was a good event. It was poorly attended. Needed more lead time to promote.</p> <p>Board Meeting Locations – To hold Board Meetings at different locations now that Morristown office is closed. July- Vance at Colgate, September – Bill at M&E, November – Carolyn at Princeton. Tim DH indicated we could use his office for a meeting.</p> <p>NJDOL grant – 2-hour amendment has been approved. To request approval for 1-hour sessions. Grant expired on May 2, 2018. Need to request extension.</p> <p>Board requested annual calendar of events and workshops</p>	<p>Send final contract to Gregg W for signature</p> <p>Contact Vance, Bill and Caroline to confirm dates.</p> <p>Request Grant extension fro NJDOL.</p> <p>Develop annual calendar</p>
<p>New Business</p>	<p>Interest in re-starting South Branch. Ed S recommends contacting Brian Luigi. He as shown interest.</p> <p>Chapter to create Newsletter that can offer paid ads and articles. Would like Board to be involved. Topic for next Board Meeting.</p>	<p>Ed S to reach out to Brian Luigi</p> <p>Chapter Newsletter to discuss at next Board Meeting</p>
<p>Adjourn</p>	<p>Motion made to adjourn meeting, seconded and approved.</p> <p>Next Board Meeting</p> <p>Wednesday, July 11, 2018 – Location: TBD</p>	<p>Meeting Adjourned at 7:35 pm</p>