



BOARD OF DIRECTORS MEETING AGENDA
14 Maple Ave, Morristown, NJ
Wednesday, November 11, 2015, 5:30 pm

Corrigan, James	Kalisher, Aaron	Richardson, Jed	Topping, Daniel	Block, Florence
DeHaut, Timothy	Kasper, Tracey	Rodriguez, Nicole	Woodruff, Gregg - Treasurer	Garrigus, Mary Ellen
DeVos, David - Secretary	Merolla, Vance	Seliga, Ed – Imed Past Chair		Villere, Medea
Gallagher, Zach – Vice Chair	Meyer, Ana	Taylor, Faith – Chair		McClellan, Harry

TOPIC	Discussion	Action Items
Roll Call (quorum is 2/3 of 13 = 9)	Meeting called to order at 5:45 by GW, have quorum	None Required
Conflict of Interest, Antitrust Policy	Reviewed and approved	None Required
Approval July and September 2015 Board Meeting Minutes (Attachment)	Motion made to approve minutes, seconded and approved	None Required
October 2015 Financials	There has been some recovery to cash flow. Review Budget – discretionary in nature will not be spent. Gala cleared approximately \$27,000 with an additional \$13,000 in Silent Auction and Live Auction. Grant pipeline is filling.	None Required
Gala Review	Awards portion too long and not effectively/professionally delivered. Friday night before Halloween is a hard day for families and may have created an attendance issue. Recommend to have longer networking time, consider no sit down dinner but serve heavy hors d'oeuvres and sit for awards and dessert. Revamp awards categories, possibly select,	Longer term planning of gala (gala committee and awards committee) to begin with Retreat.

TOPIC	Discussion	Action Items
	announce and market winners earlier.	
Board Nominations Update <ul style="list-style-type: none"> • Proposed Board Seats • Proposed Slate 	All Board members up for re-election to be considered again with the addition of Bill Amann. Put slate of 10 forward for an up or down vote. Need 10% of membership to Motion made to approve slate, seconded and approved.	Begin process of looking for potentials Board candidates for next year's election.
Advocacy Report (Attachment) DCA Update	FB gave oral report. DCA Update is included in written report.	None Required
Grant Review – Pipeline	Langan – 2 workshops; Mack Cali – tenants workshop on Corporate Sustainability, Wyndham webinars, Fine Arts and ACCNJ – GPRO Fundamentals – Unions, J&J, DTCC, Veterans and Grantee workshop – LEED 201	Send current grantees syllabus of Top 10 programs and Transitioning to Green (TTG) webinars. FB to send TTG webinar links to Board Directors
Upcoming Events <ul style="list-style-type: none"> • Greenbuild • Holiday Party • Annual Retreat • Branch Report 	Greenbuild – Begins Wednesday. No Chapter day. Several Directors are attending. Holiday Party – December 16 th at Olde Mill Inn, Basking Ridge. Board members up for reelection will introduce themselves to attendees. Annual Retreat – January 22, 2016 at Wyndham Worldwide, 14 Sylvan, Parsippany. Same room as last year. A Board meeting will be held from 9 – 11 am with the Retreat immediately following to 4 pm. Branch Report – TDH gave oral report on branch activities. Invite branch leadership to Retreat. Is there a consensus to continue Branches? Branches need clear and written instructions. Invite branch/committee leadership to board meeting to-establish policies.	MEG to send list of USGBC NJ Greenbuild attendees. Branches – Invite leadership to attend retreat and a board meeting.

TOPIC	Discussion	Action Items
Adjourn	Next Meeting, January 21, 2016, (new date)Wyndham Worldwide, 9 am to 11 am (before retreat). Motion made to adjourn meeting, seconded and approved.	Meeting Adjourned at 7:45 PM